

Job Title: Finance Implementation Consultant	Contract type: Permanent
Department: Implementation	Date: May 2017
Reporting to: Finance Implementation Manager	Contact: recruitment@kerridgecs.com

Position Overview

- Kerridge Commercial Systems (KCS) is the market leader in developing and delivering fully integrated business management solutions for distributors, suppliers, resellers, wholesalers and merchants. Our mission is simple: to design, implement and support high performance systems that enable our customers to source effectively, stock efficiently, sell profitably and service competitively.
- Working as a Finance Consultant within the Implementation Department of KCS the post holder will follow our corporate Consultant Charter to deliver consultancy services to our customers.
- You will assist in the demonstration, business discovery, installation, training and implementation of KCS systems at customer sites delivering consultancy services. Part of the role will require you to work out of the Hungerford office or remotely to investigate, progress and resolve Finance customer support calls. You will also be involved with working with our in-house Development team to produce detailed, accurate system specifications or undertake system testing.
- To liaise with other departments and customers during the implementation and to assist in the resolution of problems on behalf of the customer resulting from the practical application of the software.
- The role involves travel to customer sites across UK, Scotland and Ireland and may also include overseas travel, and travel to our other offices in the UK, Ireland, Netherlands and South Africa.

Main Duties and Responsibilities

To take a lead within the implementation teams responsible for the installation and setup of systems, and to advise both consultants and customers on the use of accounts specific software modules for their particular business. The role requires experience of all accounting business practise including: General Ledger: Chart of Accounts, Groupings, Postings, Journals, Cash Book, Period Ends. Accounts Payable: Account Creation, Enquiries, Expenses, Invoices, Invoice Matching, Payments. Accounts Receivable: Credit Applications, Account Creation, Enquiries, Credit Release. Customer Payments, Credit Chasing. Accounts Ledger: Branch Setup, Assets, Posting Tables, Asset Reports. Auditing, Intrastat, Reports, Reconciliation.

- To provide Accounts and associated applications training and demonstration including undertaking demonstrations to support pre-sale consultancy.
- To provide Accounts application training & consultancy for the customer.
- To take responsibility within an implementation to ensure all customer documentation is completed and in particular that a pre live check list is completed and that the customer is ready to go live.
- To resolve, or assist in the resolution, of customer problems and queries arising from the implementation and subsequent live operation of standard or modified software at customer sites.
- To attend project meetings when required, internally or with clients, to gain or impart knowledge on current status of projects and to document details when appropriate.
- To assist the on-going finance support function at all times on current or previously implemented systems, as and when required, by taking support calls from clients when appropriate. Processing support calls when assigned to Support work duties, this can be office based or working remotely.
- To liaise with the customers to define, or help define, requirements, specifications for modifications to the software.
- To assist the development team with understanding of specifications during the development of modifications and subsequently test and document developed changes.

- To train colleagues in the operation of modified software, as and when required, to ensure a smooth hand over of projects to the support function.
- To train the customer's project team and provide knowledge transfer in the operation of modified software, as and when required.
- To cover for colleagues, as and when required, in all areas where knowledge overlaps, and to undertake other such duties as may reasonably be requested.
- Production and submission of consultancy documentation in line with company procedures and submitted in a timely manner. Timesheet completion in line with company procedures.

Knowledge and Experience

Essential

- Accounting knowledge at a business level is essential to undertake this role.
- Experience working as a consultant for a software house or senior experience gained in the distribution sector such as a Builders Merchant, Plumbers Merchant, Electrical Wholesaler or other distribution or ERP businesses.
- Sound working knowledge of customer and business account practices, including day to day transactions, month end, year end and audit activities.
- Demonstrable configuration, installation and implementation experience relating to ERP Go Live's including working knowledge of Accounting processes.
- Exposure or qualification in PRINCE 2 or other recognised project methodology.
- Excellent customer service and customer facing skills to work alongside customers on and off site.
- Proficient in Microsoft Word, Excel and Project

Desirable

- AAT or recognised Accountancy qualification would be advantageous.
- Knowledge of Database platforms for ERP solutions e.g. Oracle or similar would be advantageous.

Personal Skills

- Strong interpersonal skills with the ability to interact with diverse groups of individuals and maintain effective working relationships within a team environment
- Ability to work under pressure with limited time, direction and guidance to complete tasks in a timely and accurate manner
- The ability to present in a professional and structured manner up to board level
- Be able to investigate issues and generate an effective solution in a systematic and logical manner
- Maintain professional communication at all levels, and project a professional image at all times
- Be organised and manage workload efficiently in particular submitting consultancy documentation, timesheets, site visits, obtaining customer sign off for consultancy work undertaken
- Work conscientiously and use own initiative
- Ability to delegate & supervise activities and to recognise when and to whom an issue should be escalated.

Other

- The role requires you to have a valid UK driving license and a suitable vehicle to travel long distances

Remuneration:

- The salary and package are commensurate with the role and experience

To apply, please email a copy of your most recent CV to recruitment@kerridgecs.com