

Job Title: Finance Training Consultant	Contract type: Permanent
Department: Operations	Date: March 2017
Reporting to: Operations Training Development Manager	Contact: <a href="mailto:recruitment@kerridgecs.com">recruitment@kerridgecs.com</a>

### Position Overview

- Kerridge Commercial Systems (KCS) is the market leader in developing and delivering fully integrated business management solutions for distributors, suppliers, resellers, wholesalers and merchants. Our mission is simple: to design, implement and support high performance systems that enable our customers to source effectively, stock efficiently, sell profitably and service competitively.

### Main Duties and Responsibilities

- Responsible for the Internal training of KCS Employees and Consultants on the K8 Finance module
- Act as focal point within Operations on all matters relating to K8 Finance Training that will also include the creation of training plans and courses, course content and assessment
- Deliver training courses (Internal & external)
- Working with the Training & Development Manager, to assist in all aspects of delivering the KCS Training & Development Strategy
- Be responsible for the production of all Finance KLIPS (Help Videos)
- Working with the Finance Implementation & Support Manager to consider training priorities for Finance Staff
- As required, work as part of an implementation project team to deliver customer training and consultancy
- Undertake a handover from R&D for all new K8 finance functionality and ensure that Finance Consultants are suitably trained advised

### Knowledge and Experience

- Industry recognised Training Qualifications
- Proven experience of training delivery and design
- Demonstrable working knowledge of ERP finances business processes and procedures, including day to day transactions, month end, and year-end activities
- Exposure to or experience of Finance system configuration including working knowledge of Supply Chain processes
- Proficient in Microsoft Word, Excel and producing high quality consultancy documents and reports
- Excellent customer service and customer facing skills to work alongside customers on and off site
- Excellent written and verbal communication skills with the ability to communicate meaningfully all business levels
- Strong interpersonal skills with the ability to interact with diverse groups of individuals and maintain effective working relationships
- Ability to work well under pressure
- Ability to present in a professional and structured manner up to board level
- Be able to investigate issues and generate an effective solution in a systematic and logical manner
- Maintain professional communication at all levels
- Be organised and manage team work delivery
- Adopt a positive, pro-active approach to work
- Ability to delegate and supervise activities and tasks

### Other

- This role will involve travel and therefore a valid UK driving licence is essential

**Remuneration:**

- The salary and package are commensurate with the role and experience

To apply, please email a copy of your most recent CV to [recruitment@kerridgecs.com](mailto:recruitment@kerridgecs.com)